

Ref. No: GB/1186/2019-20

Dated: 03/01/2020

Kindly mention this number _____ On your Bio – Data

Sir/Madam,

This has reference to your application for booking of exhibition space in our gallery between January to June 2021. The Booking Sub Committee is expected to meet soon to consider your application in hand. We request you to send us specimens of your exhibits and Bio – Data, to facilitate the Booking Committee for taking suitable decision.

PLEASE NOTE THAT THE ‘ ’ REMARKS IS RELEVANT TO YOUR APPLICATION

- **ONE – MAN – SHOW: C.D /PEN DRIVE CONTAINING FIVE OF YOUR RECENT WORK. ALONG WITH BIO – DATA AND SELF PHOTOGRAPH (JPEG FORMAT)**
- **GROUP - SHOW : EACH PARTICIPATING ARTIST IS REQUIRED TO SUBMIT C.D/PEN DRIVE WITH THREE OF HIS RECENT WORKS ALONG WITH BIO – DATA AND SELF PHOTOGRAPH (JPEG FORMAT)**

PEN DRIVE CAN BE COLLECTED FROM THE OFFICE WITHIN ONE MONTH FROM THE DATE OF THE RESULT WHICH WILL BE PUT ON THE WEBSITE.

- Your specimens and biodata are required to reach the Gallery between 04/02/2020 to 12/02/2020 failing which the booking Sub Committee will be unable to consider your application. ***“Any changes regarding Address or participating artists should be given in writing”.***
- An artist is allotted gallery booking after a period of three years from the date of his/her last exhibition. (January to June/July to December) and as the period of three years is not completed your application for the period January to June 2021 is rejected.
- As you are having a show/On waiting list in our gallery your application for the period January to June 2021 is rejected.
- As there are various artist with the same name, it is difficult for us to know as to the applicant is the same who had applied before, kindly let us know whether you had/have your booking from _____ to _____. In case you are the same do not send the C.D of your work for approval.

SECRETARY