

Ref. No. GB/1639/2015- 16

Dated: 14/01/2016

Kindly mention this number _____ on your Bio – Data

Sir/Madam,

This has reference to your application for booking of exhibition space in our gallery between July to December 2017. The Booking Sub Committee is expected to meet soon to consider your application in hand. We request you to send us specimens of your exhibits and Bio – Data, to facilitate the Booking Committee for taking suitable decision.

PLEASE NOTE THAT THE ‘ ’ REMARKS IS RELEVANT TO YOUR APPLICATION

1.) **ONE – MAN – SHOW** : C.D CONTAINING FIVE OF YOUR RECENT WORK.
ALONG WITH BIO – DATA AND
SELF PHOTOGRAPH (JPEG FORMAT)

2.) **GROUP - SHOW** : EACH PARTICIPATING ARTIST IS REQUIRED TO
SUBMIT C.D WITH THREE OF HIS RECENT WORKS
ALONG WITH BIO – DATA AND SELF PHOTOGRAPH
(JPEG FORMAT)

- Your specimens and bio-data are required to reach the Gallery between 15/02/2016 to 24/02/2016 failing which the booking Sub-Committee will be unable to consider your application. “Any changes regarding Address or participating artists should be given in writing”.
KINDLY NOTE: CD’S WILL NOT BE RETURNED.
- An artist is allotted gallery booking after a period of three years from the date of his/her last exhibition. (January to June/July to December) and as the period of three years is not completed your application for the period July to December 2017 is rejected.
- As you are having a show/On waiting list in our gallery your application for the period July to December 2017 is rejected.
- As there are various artist with the same name, it is difficult for us to know as to the applicant is the same who had applied before, kindly let us know whether you had your booking from July 2013 to December 2013. In case you have the same do not send the C.D of your work for approval.